



**ADDRESS AND SEND ENTRIES TO:
ARENAFEST
KARAMU HOUSE, INC.
2355 EAST 89TH STREET
CLEVELAND, OHIO 44106-9990**

OFFICIAL ENTRY FORM

DEADLINE 6:00 P.M. – November 30, 2008

**The 17th ANNUAL
R. JOYCE WHITLEY FESTIVAL
OF NEW PLAYS ARENAFEST**

Karamu Performing Arts Theatre is accepting original full length plays from new and established playwrights for the 17th Annual R. Joyce Whitley Festival of New Plays ARENAFEST. Karamu has a high standard for excellence and discipline and expects that from the playwright with well-written, well-constructed plays that celebrate the African-American and multicultural experience. High School Student scripts are welcomed. Through this festival, Karamu House Inc, seeks to nurture promising playwrights. Scripts must be postmarked before or on November 30, 2008.

**To receive entry forms and festival information, please call 216-795-7070 ext. 242
Or e mail: performingarts@karamu.com.**

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KARAMU HOUSE, INC.
2355 EAST 89TH STREET
CLEVELAND, OHIO 44106-3403

**The 17th Annual R. Joyce Whitley
Festival of Plays (ARENAFEST) / 2009**

Playwright's Name: _____

Street Address: _____

City, State, Zip: _____

Telephone: (day)(____) _____ (evening)(____) _____

Fax # _____ E mail Address _____

Playwright Brief Bio (Attach vitae):

Title of play being submitted:

Short synopsis of play:

SUBMISSION REVIEW: It takes 3 months before the ArenaFest date, to finalize the play selections. **We ask that you please do not call or e-mail our offices in the interim to inquire on the status of your play.**

Scripts selected will be presented as staged readings Monday-Friday between 6 and 8 PM, tentatively, March 30, thru April 12, 2009 in Karamu's 100 seat Arena or Annie Mae Theatre. There will be tentative double-billing of ten selected plays nightly-two per day- which will rotate the second week and possibly readings on Saturday.

ARENAFEST SUBMISSION GUIDELINES:

Send a COPY of your script (Do not send your original script)

Full length plays only for submission. (Approximately 90 minutes)

High School Student submissions – one act play (Maximum 30 pages)

A biography and/or author's history of the play, character breakdown, and brief description or synopsis of the play.

Scripts must contain no more than eight characters.

Professionally produced or published works are **NOT** eligible.

Only original works that have been showcased in Non-Equity productions, college, staged readings, or never been produced are eligible.

If the work is an adaptation of a work under copyright, proof of authorization to adapt and permission must accompany submission.

Play must be:

- 1) Typed in the "professional play" format
- 2) Bound (8 ½" x 11")
- 3) One-sided
- 4) Preferably double-spaced
- 5) Have a Cover letter
- 6) Title on front page & Contact info on second page

"Professional Play" Format EXAMPLE Courtesy of Samuel French, Inc.:

DAVE

How do I write a play?

SALLY

Capitalize the character speaking and place it above their dialogue.

DAVE

Should I double space?

SALLY

*Single space is fine if there is a space between each character's dialogue.

Without the above play format, the script will NOT be accepted.

Unbound plays; No hardback binders accepted.

Plays with images on any page including the cover page will NOT be accepted.

Revisions will **NOT** be accepted.

Karamu assumes no responsibility for lost or damaged scripts.

Without a SASE or a SASPC we cannot return or reply to materials submitted. Unreturned scripts will be destroyed.

AGREEMENT

I have read and understand all of the rules of The 17th Annual R. Joyce Whitley Festival of New Plays (ARENAFEST). By submitting my script:

“ _____ ”

I warrant that it is an original script written solely by the author(s). It has not been previously published or produced.

Once selected, the playwright must agree to give Karamu a six-month option to produce the play within its mainstage season, and with no more than one year lapse before an actual production run.

The Playwright grants Karamu House, Inc. the right to present and exclusive rights to use script, without royalty or rights fee to him/her for a full theater production of his/her play. It is optional if Karamu compensates the playwright with a stipend or not.

The Playwright also agrees to grant Karamu the non-exclusive right to publish the script in a presentation or compilation of Karamu House, Inc. award-winning scripts.

After a selected play from the ArenaFest is premiered within Karamu's mainstage production season, the playwright agrees that the theatre has a two-year exclusive production rights to 3% royalty fee if the play is staged within those two years at any professional venue.

Playwright must list in playbills, posters and other media advertisement that the play had a staged reading at the R. Joyce Whitley Festival of New Plays ArenaFest at Karamu House, Inc. or if premiered, must state premiered at Karamu Performing Arts Theatre, Cleveland, Ohio in playbills and posters.

Karamu Performing Arts Theatre reserves the right to videotape the readings for rehearsal and archival purposes. I understand that my script may need to be altered in case of strong language, time constraints or other reasons and I grant the right for such alterations.

I give my permission for photocopies to be made.

I agree not to hold Karamu Performing Arts Theatre responsible for, and will defend the organization against any claims, demands, losses, damages, liabilities, judgments and expenses (including legal fees) arising out of or in connection with, any and all claims of third parties, whether or not groundless, based on any script I submit to this festival of plays.

Signature: _____

Date: _____

Print Name: _____

Street Address: _____

City, State, Zip: _____

Telephone: (Day): (_____) _____ **(Evening):** (_____) _____

E-Mail Address _____ **Fax #:** (_____) _____